



## Summer Intern Reference Sheet

PART I  
To Be Filled  
Out By  
Reference

### Applicant Information

Full Name: \_\_\_\_\_

### Reference Information

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Relationship with Applicant: \_\_\_\_\_

How long have you know the Applicant: \_\_\_\_\_

Please Rate 1-5, 5 being the highest and 1 being the lowest (please circle one).

- |  |   |   |   |   |   |
|--|---|---|---|---|---|
| How well do you know the applicant?              | 1 | 2 | 3 | 4 | 5 |
| How well does this person work with others?      | 1 | 2 | 3 | 4 | 5 |
| Does this person work well with leadership?      | 1 | 2 | 3 | 4 | 5 |
| How does this person do with completing tasks?   | 1 | 2 | 3 | 4 | 5 |
| How well does the applicant deal with conflicts? | 1 | 2 | 3 | 4 | 5 |
| Does the applicant have a positive attitude?     | 1 | 2 | 3 | 4 | 5 |

Please briefly describe the applicant's background? \_\_\_\_\_

Based on the above questions, I

- Strongly Recommend the applicant
- Recommend With Confidence
- Recommend With Some Reservation
- Do Not Recommend

Thank you for taking time and filling out this reference sheet. We are asking that the person making the reference please send this sheet in, no later than June 14.

PART III  
Sending  
Information

### Sending Information

Send to:  
River Pointe Summer Internship  
PO Box 1459  
Steelville, MO 65565

Please direct questions/concerns to:

573.775.5566

info@impactsomo.com

www.impactsomo.com